



MALLA REDDY INSTITUTE OF MEDICAL SCIENCES

(SPONSORED BY : CHANDRAMMA EDUCATIONAL SOCIETY)

Recognized by Medical Council of India, Ministry of Health & Family Welfare, Govt. of India.
Affiliated to Kaloji Narayanarao University of Health Sciences, Warangal, Telangana.

Ref No: MRIMS/Curriculum Committee/2018

Date: 9.5.2018
Hyderabad

CONSTITUTION OF CURRICULUM COMMITTEE 2018-2019

College Curriculum committee for the Academic year 2018-2019 has been set and list of members of college Curriculum Committee is as follows:

Sr No	Name	Designation	Role in Committee
1	Dr V Visweswara Sastry	Principal/ Dean, MRIMS	Chairman
2	Dr Sushma Katkuri	Professor, Community Medicine	IQAC Coordinator
3	Dr Jamuna Rani	Professor, Pharmacology, MEU Coordinator	Member
4	Dr M Ramani	Academic Dean	Member
5	Dr T. K Rajasree	Vice Principal, Academics	Member
6	Dr B I Navin Kumar	Associate Professor Anatomy	Member
7	Dr Himabindu	Associate Professor, Microbiology	Member
8	Dr Rohit Singh Thakur	Assistant Professor, Pharmacology	Member
9	Dr Varun Gaiki	Associate Professor, Community Medicine	Member
10	Deepshika	MBBS, 2018 batch	Student Member



V. V. Sastry

Principal/ Dean

Malla Reddy Institute of Medical Sciences

Principal / Dean

Malla Reddy Institute of Medical Sciences

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Ref No: MRIMS/Curriculum Committee/2018/May-01

Date: 9.5.2018

Hyderabad

CIRCULAR

CURRICULUM COMMITTEE 2018-2019

The 11th Curriculum Committee Meeting will be held on 16.5.2018(Wednesday) at 2.30 PM in College Council Hall, Malla Reddy Institute of Medical Sciences.

The agenda for the meeting is as follows:

1. Discussion of Action Taken Report of previous CC Meeting (15.11.17)
2. Planning academic calendar.
3. Scheduling time tables for undergraduates
4. Academic activities of the departments
5. Planning practical examinations for final MBBS part-I & final MBBS part-II,
6. Supervision of clinical postings
7. Scheduling CME activities
8. Planning of graduation ceremony of MBBS 2012 batch
9. Discussion on Curricular feedback (AY 2017-2018)
10. Any other issues with the permission of the chair

All the Curriculum Committee members are instructed to attend the meeting as per the schedule.



Copy to:

1. All Department HODs
2. Curriculum committee members
3. IQAC Cell
4. PA to Principal for filing

G. V. Rao

Principal/ Dean

Malla Reddy Institute of Medical Sciences

Principal / Dean

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ATTENDANCE REPORT OF 11th CURRICULUM COMMITTEE MEETING 2018-2019

Date and Time: 16.5.2018 at 2:30 PM Venue: College Council Hall, Ground Floor, MRIMS

Sr No	Name	Designation	Role in Committee	Signature
1	Dr V Visweswara Sastry	Principal/ Dean, MRIMS	Chairman	
2	Dr Sushma Katkuri	Professor, Community Medicine	IQAC Coordinator	
3	Dr Jamuna Rani	Professor, Pharmacology, MEU Coordinator	Member	
4	Dr M Ramani	Academic Dean	Member	
5	Dr T. K Rajasree	Vice Principal, Academics	Member	
6	Dr B I Navin Kumar	Associate Professor, Anatomy	Member	
7	Dr Himabindu	Associate Professor, Microbiology	Member	
8	Dr Rohit Singh Thakur	Assistant Professor, Pharmacology	Member	
9	Dr Varun Gaiki	Associate Professor, Community Medicine	Member	
10	Deepshika	2018 batch	Student Member	



Principal/ Dean

Malla Reddy Institute of Medical Sciences

Principal / Dean

Malla Reddy Institute of Medical Sciences

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Ref No: MRIMS/Curriculum Committee/MoM/May-01

Date: 16.5.2018
Hyderabad

Minutes of Meeting of Curriculum Committee

The 11th Curriculum Committee meeting was conducted on 16.5.2018 in College Council Hall, Ground Floor, MRIMS

The following members attended the meeting

Sr No	Name	Designation	Role in Committee
1	Dr V Visweswara Sastry	Principal/ Dean, MRIMS	Chairman
2	Dr Sushma Katkuri	Professor, Community Medicine	IQAC Coordinator
3	Dr Jamuna Rani	Professor, Pharmacology, MEU Coordinator	Member
4	Dr M Ramani	Academic Dean	Member
5	Dr T. K Rajasree	Vice Principal, Academics	Member
6	Dr B I Navin Kumar	Associate Professor Anatomy	Member
7	Dr Himabindu	Associate Professor, Microbiology	Member
8	Dr Rohit Singh Thakur	Assistant Professor, Pharmacology	Member
9	Dr Varun Gaiki	Associate Professor, Community Medicine	Member
10	Deepshika	MBBS, 2018 batch	Student Member



V. V. Raju
Principal / Dean
Malla Reddy Institute of Medical Sciences

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The meeting was chaired by Dr V Visweswara Sastry, Dean, who commenced the meeting with a warm welcome to all the members followed by discussion on the agenda.

Agenda 1	Discussion of Action Taken Report of previous CC Meeting (15.11.17)
Resolution/Suggestion/Recommendation	The implementation of the recommendations made in the previous meeting were reviewed as presented in the Action Taken Report (14.2.18) and found satisfactory.
Agenda 2	Planning academic calendar
Resolution/Suggestion/Recommendation	Academic calendar for the year 2018-2019 was proposed and planned in accordance with university guidelines.
Agenda 3	Scheduling time tables for undergraduates
Resolution/Suggestion/Recommendation	All HODs are to be instructed to prepare time tables for UGs. All the departments were advised to follow the time table formulated.
Agenda 4	Academic activities of the departments
Resolution/Suggestion/Recommendation	All HODs are to be instructed to prepare a report of previous year academic activities and also give a plan for upcoming academic activities.
Agenda 5	Planning practical examinations for final MBBS Part- I and Part-II
Resolution/Suggestion/Recommendation	All HODs of Final MBBS Part-I and II are to be instructed to make schedules for practical examinations
Agenda 6	Supervision of clinical postings
Resolution/Suggestion/Recommendation	All the HODs are to be instructed to maintain the attendance and ensure regular conduct of end posting assessment and submit the details thereafter.
Agenda 7	Scheduling CME activities
Resolution/Suggestion/Recommendation	All departments to provide CME topics from their respective specialty to CME Committee
Agenda 8	Planning of graduation ceremony of MBBS 2012 batch
Resolution/Suggestion/Recommendation	Date for graduation ceremony to be finalized after taking permission



V. Visweswara Sastry
Principal / Dean
Malla Reddy Institute of Medical Sciences

	from the Directors
Agenda 9	Discussion on Curricular feedback (AY 2017-2018)
Resolution/Suggestion/Recommendation	<p>Feedbacks from students, staff, alumni, professionals and other stakeholders collected and results were discussed:</p> <ul style="list-style-type: none"> • Most students & faculty expressed satisfaction regarding curriculum • Some students requested addition of some courses to improve the quality of medical education. Some probable topics were discussed and MEU was assigned the task of planning these courses. Some courses suggested were: <ul style="list-style-type: none"> ➤ Add-on-courses <ul style="list-style-type: none"> • Health care delivery • National Health Programs • Early Clinical Exposure • Immunization in health care • Universal Precautions ➤ Value- Added- courses <ul style="list-style-type: none"> • Communication Skills • Group Dynamics • Stress Management • Time management • Yoga
Agenda 10	Any issues with permission of chair
Resolution/Suggestion/Recommendation	No other issues were raised and the meeting was concluded, with the next meeting tentatively scheduled on 21.11.2018



V.V.V. Rao
Principal/ Dean

Malla Reddy Institute of Medical Sciences

Principal / Dean
Malla Reddy Institute of Medical Sciences



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Action Taken Report

As per the recommendations of the Curriculum meeting held on 15.11.2017, the following actions were taken:

1. Mentor mentee meetings were conducted and proper documentation of the same was done
2. Student progress was assessed at regular intervals after every internal examination.
3. Remedial classes were conducted for the slow learners.
4. Action taken on the feedback received by the students for improvisation.



V. V. Rao

Principal/ Dean

Malla Reddy Institute of Medical Sciences

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ATTENDANCE REPORT OF 12th CURRICULUM COMMITTEE MEETING 2018- 2019

Date and Time: 21.11.2018, 2:30 PM

Venue: College Council Hall, Ground Floor, MRIMS

Sr No	Name	Designation	Role in Committee	Signature
1	Dr V Visweswara Sastry	Principal/ Dean, MRIMS	Chairman	
2	Dr Sushma Katkuri	Professor, Community Medicine	IQAC Coordinator	
3	Dr Jamuna Rani	Professor, Pharmacology, MEU Coordinator	Member	
4	Dr M Ramani	Academic Dean	Member	
5	Dr T. K Rajasree	Vice Principal, Academics	Member	
6	Dr B I Navin Kumar	Associate Professor, Anatomy	Member	
7	Dr Himabindu	Associate Professor, Microbiology	Member	
8	Dr Rohit Singh Thakur	Assistant Professor, Pharmacology	Member	
9	Dr Varun Gaiki	Associate Professor, Community Medicine	Member	
10	Deepshika	2018 batch	Student Member	



Principal/ Dean

Malla Reddy Institute of Medical Sciences

Principal / Dean
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Ref No: MRIMS/Curriculum committee/2018/Nov- 01

Date: 5.11.2018

Hyderabad

CIRCULAR

CURRICULUM COMMITTEE 2018-2019

The 12th Curriculum Committee Meeting will be held on 21.11.2018(Wednesday) at 2.30 PM in College Council Hall, Malla Reddy Institute of Medical Sciences.

The agenda for the meeting is as follows:

1. Discussion of Action Taken Report of previous CC Meeting (16.5.18)
2. Academic and Clinical activities of all the departments
3. Planning final MBBS theory examinations
4. Organization of Workshop and conference by every department
5. Supervision of clinical postings
6. ME Unit to update their activity
7. Scheduling of CME activities
8. Progress of Add on and Value- Added courses
9. Interns' activities- Log book, Extension for absentees
10. Any other issues with the permission of the chair

All the Curriculum Committee members are instructed to attend the meeting as per the schedule.

V. V. Rao

Principal/ Dean

Malla Reddy Institute of Medical Sciences

Copy to:

1. All Department HODs
2. Curriculum committee members
3. IQAC Cell
4. PA to Principal for filing



Principal / Dean

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Ref No:MRIMS/Curriculum Committee/MoM/Nov-01

Date:21.11.2018

Hyderabad

Minutes of Meeting of Curriculum Committee

The 12th Curriculum Committee meeting was conducted on 21.11.2018 at 2:30 PM in the College Council Hall, Ground Floor, MRIMS.

The following members attended the meeting

Sr No	Name	Designation	Role in Committee
1	Dr V Visweswara Sastry	Principal/ Dean, MRIMS	Chairman
2	Dr Sushma Katkuri	Professor, Community Medicine	IQAC Coordinator
3	Dr Jamuna Rani	Professor, Pharmacology, MEU Coordinator	Member
4	Dr M Ramani	Academic Dean	Member
5	Dr T. K Rajasree	Vice Principal, Academics	Member
6	Dr B I Navin Kumar	Associate Professor Anatomy	Member
7	Dr Himabindu	Associate Professor, Microbiology	Member
8	Dr Rohit Singh Thakur	Assistant Professor, Pharmacology	Member
9	Dr Varun Gaiki	Associate Professor, Community Medicine	Member
10	Deepshika	MBBS, 2018 batch	Student Member



V. V. Rajasree
Principal / Dean
Malla Reddy Institute of Medical Sciences

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Dr V Visweswara Sastry, Dean, MRIMS chaired the meeting which commenced with a warm welcome to the members followed by the discussion on the agenda.

Agenda 1	Discussion of Action Taken Report of previous CC Meeting (16.5.18)
Resolution/Suggestion/Recommendation	The implementation of the recommendations made in the previous meeting were reviewed as presented in the Action Taken Report (11.7.18) and found satisfactory. Special mention to the MEU for the smooth commencement of add on and value- added courses.
Agenda 2	Academic and Clinical Activities of all the departments
Resolution/Suggestion/Recommendation	It was noted that some departments were not submitting their academic schedules regularly and it was decided that all departments have to submit their upcoming academic schedules (Theory and clinical) by the end of every month to the Dean's office.
Agenda 3	Planning Final MBBS Theory Examination
Resolution/Suggestion/Recommendation	All HODs are to be instructed to plan for Final MBBS theory examinations and make the necessary arrangements
Agenda 4	Organization of Workshop and Conference by every department every year compulsorily
Resolution/Suggestion/Recommendation	It was decided that to promote faculty development and academic pursuit, all departments are to plan/ conduct a workshop/ conference annually.
Agenda 5	Supervision of clinical postings
Resolution/Suggestion/Recommendation	All departments to maintain the attendance meticulously and conduct end posting assessment
Agenda 6	ME Unit to update their activity
Resolution/Suggestion/Recommendation	ME unit were instructed to share their further activities
Agenda 7	Scheduling CME activities
Resolution/Suggestion/Recommendation	All departments to provide CME topics from their respective specialty to CME Committee
Agenda 8	Progress of Add on and Value- added courses
Resolution/Suggestion/Recommendation	The progress of conduct of add-on and value- added courses were reviewed and found to be satisfactory after reviewing the feedback analysis of the courses and a tentative list of courses for the upcoming Academic year was discussed.



V. Visweswara Sastry
Principal / Dean
Malla Reddy Institute of Medical Sciences

Agenda 9	Interns' activities- Log book, Extension for absentees
Resolution/Suggestion/Recommendation	Strict implementation of Compulsory Rotatory Residential Internship (CRR) as per MCI guidelines was emphasized upon. Fully updated logbook maintenance with HOD's sign to be done at the end of the posting itself. Implementation of extension for those who avail more than the permitted leaves to be strictly adhered to.
Agenda 10	Any other issues with the permission of the chair
Resolution/Suggestion/Recommendation	After discussion and with approval of the committee, the next meeting was tentatively scheduled on 15.5.2019.

Principal/ Dean
Malla Reddy Institute of Medical Sciences



V. V. Lakshmi
Principal / Dean
Malla Reddy Institute of Medical Sciences



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Action Taken Report

As per the recommendations of the 11th Curriculum Committee meeting held on 16.5.2018, the following actions were taken:

1. All departments to prepare a schedule of the monthly academic activities in their department and submit to Dean's office.
2. As per the discussion in CC meeting regarding curricular feedback, few add-on and Value-added-courses have been proposed by the CC/ MEU:
 - A. Add-on- courses: Health care delivery, National Health Program, Early Clinical Exposure, Immunization in health care, Universal Precautions.
 - B. Value- added- courses: Communication Skills, Group Dynamics, Beat The Stress- Management Techniques, Time is Money- Manage it well, Yoga- Bend the body, Untangle the mind.



V. V. Rao

Principal/ Dean

Malla Reddy Institute of Medical Sciences

Principal / Dean
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